

ENVIRONMENTAL POLICY STATEMENT

First Option Software Ltd, Signal House, Jacklyns Lane, Alresford, Hants. SO24 9JJ



First Option Software Ltd. is committed to managing environmental matters as an integral part of our business. In particular, it is our policy to assure the environmental integrity of our processes and facilities at all times and in all places.

To do so, we will follow these principles :

Stewardship

We will implement good practise designed to minimise the use of energy and other natural resources, to minimise the generation of waste & pollution, minimise use of hazardous materials, and to enable recycling and re-use of materials.

Legal Compliance

Our operations will comply with all applicable regulations and requirements.

Involvement and Communication

We will promote participation and communicate of our commitment to responsible environmental management by promoting environmental responsibility among our employees; by providing the necessary training and support to enable them to implement this policy; by informing suppliers of our environmental policy and encouraging them to adopt effective environmental management practices; and by inviting input from our employees, suppliers and customers in meeting our environmental goals.

Continual Improvement

We will seek opportunities to improve our environmental performance by continually reviewing progress and acting accordingly.

To implement these principles, we will :

- Evaluate our operations to look for ways to minimise the waste we create.
- Actively promote recycling and reuse of materials.
- Make efficient and environmentally responsible use of energy, water and other natural resources.
- Employ sound waste management practices, including reduction, re-use and avoidance of unnecessary consumption of office consumables, fuel and energy.
- Maximise the lifetime of IT equipment and dispose of old IT equipment in line with the WEEE directive.
- Strive to minimise the environmental impact of supply chain materials, production and distribution.
- Give preference to environmentally sound suppliers wherever appropriate.
- Identify opportunities to reduce any environmental impact of our activities at an early stage and adopt these changes wherever appropriate.
- Raise staff awareness of environmental issues and promote individual good practice.
- Monitor and review our environmental policy on a regular basis and update/amend when necessary.